

# SERVICES

## CORPORATE

Corporate catering orders require 72 business hours. To get a quote please go to the 'Get a quote page'. Please include as much detail as you can., such as, delivery details, loading dock information, time, contact, dietaries ect. A quote will be processed and emailed to you as soon as possible but please allow a 1-2 days. Large quotes will take longer - up to a week.

Pawa Catering will aim to get back to you asap. We appreciate that talking to someone on the phone is sometimes required, but as we are often off site and out delivering or in the kitchen prepping we prefer emails. This means that your enquiry is recorded and we can get back to you faster.

After a quote has been emailed, please confirm any changes or acceptance via email. Once confirmed a confirmation number and overview of the order will be emailed, this is your reference number and order booked in for catering services.

# SERVICES

## INVOICING & PAYMENT

*Upon completion of your order, Pawa Catering will generate an invoice that will be emailed to you directly, unless otherwise arranged.*

*Please ensure we have the correct invoicing details from your company.*

*All invoices included payments  
direct bank deposit or credit card.*

*Payment terms are 30 days from acceptance of quote, we appreciate prompt payment. To keep our services running 14 days payment terms is preferable.*

*To pay via credit card, please press on the 'PAY NOW' button, located on the invoice. You will be directed to paypal, please follow the prompts. You will not be required to create a paypal account.*

*All direct deposit information is found on the bottom of the invoice.*